

# Application for Admission

LITTLE DOVES  
EARLY LEARNING CENTRE

# Application process & schedule of fees

## APPLICATION PROCESS

### APPLICATION FOR ADMISSION

Please complete this Application for Admission and return it to:

Admissions Manager, Little Doves, PO Box 30087, Albany, Auckland or by email to: [admissions@littledoves.nz](mailto:admissions@littledoves.nz)

We will acknowledge receipt of your application and it will be registered on our waiting list.

### ENROLMENT

If your application is successful you will be contacted when a place becomes available at Little Doves. At this time the following will be required:

- Completion of our Enrolment Forms.
- Payment of the enrolment fee of \$200, as detailed below. This is non-refundable.
- Payment of a bond of \$500 which will be refunded when your child leaves Little Doves, or, if you prefer, can be credited to your account if your child continues on to Kristin School.

### TRANSITION TO KRISTIN KINDERGARTEN AND JUNIOR SCHOOL

Children who attend Little Doves have automatic entry into Kristin Kindergarten. They also have priority entry into Kristin Junior School, subject to interview and application.

## 2019 SCHEDULE OF FEES

	6 MONTHS - 3 YEARS	3 YEARS AND ABOVE WITHOUT 20 HOURS ECE	3 YEARS AND ABOVE WITH 20 HOURS ECE
EXTENDED DAY / 7.30AM-5:30PM	\$104/day	\$104/day	3 days/week \$222 4 days/week \$315 5 days/week \$420
FULL DAY / 8AM-4PM	\$88/day	\$88/day	3 days/week \$176 4 days/week \$253 5 days/week \$342
PART-TIME / 7:30AM-12.00PM <i>or</i> 1.00PM-5:30PM	\$62.50/day		* Please note that credit card payments will incur a 1.6% surcharge.

### FEES

Fees are payable weekly. Nappies and nutritious cooked meals are included in the fees. For all children aged three and over, the 20 Hours ECE subsidy is available, which can reduce the fees for this age group.

### HOURS

Little Doves is open from 7.30am to 5:30pm, Monday to Friday. We are open throughout the year, closing for customary public holidays as specified at enrolment, and for four weeks over Christmas and New Year.

### MINIMUM ENROLMENT

Young children will be offered a place for a minimum of three days a week.

### ENROLMENT FEE AND BOND

There are no fees charged for application to Little Doves, but a non-refundable enrolment fee of \$200 is payable on enrolment. In addition, a bond of \$500 is payable at enrolment. This will be refunded provided that the appropriate notice has been given and all accounts have been paid. A more detailed fee policy is available on enrolment.

# Application Form

## CHILD'S DETAILS

SURNAME:	
GIVEN NAMES:	
PREFERRED NAME:	
DATE OF BIRTH:    /    /	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>
IWI YOUR CHILD BELONGS TO (IF APPLICABLE):	
NATIONALITY:	
ETHNIC GROUP:	

## RESIDENTIAL STATUS

IS YOUR CHILD A NEW ZEALAND CITIZEN?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
PARENTS, ARE YOU KRISTIN ALUMNI?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
I/WE ALREADY HAVE A CHILD/CHILDREN AT KRISTIN SCHOOL:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
NAME OF CHILD/CHILDREN:		

## PARENTS' DETAILS

FATHER'S FIRST NAME:	
PREFERRED FIRST NAME: (IF APPLICABLE)	
DR/MR/OTHER:	
OCCUPATION:	
NATIONALITY:	
RESIDENTIAL ADDRESS:	
POSTCODE:	
POSTAL ADDRESS:	
TELEPHONE:	
WORK:	MOBILE:
EMAIL:	

MOTHER'S FULL NAME:	
PREFERRED FIRST NAME: (IF APPLICABLE)	
DR/MRS/MISS/MS/OTHER:	
OCCUPATION:	
NATIONALITY:	
RESIDENTIAL ADDRESS:	
POSTCODE:	
POSTAL ADDRESS:	
TELEPHONE:	
WORK:	MOBILE:
EMAIL:	

## ENROLMENT PREFERENCES

PLEASE INDICATE THE DAYS YOU WOULD LIKE YOUR CHILD TO ATTEND LITTLE DOVES: (SUBJECT TO AVAILABILITY). MINIMUM ENROLMENT FOR YOUNG CHILDREN IS THREE DAYS PER WEEK. FROM THE AGE OF 4, CHILDREN ARE EXPECTED TO ATTEND 5 DAYS A WEEK.

<input type="checkbox"/> MONDAY	<input type="checkbox"/> THURSDAY
<input type="checkbox"/> TUESDAY	<input type="checkbox"/> FRIDAY
<input type="checkbox"/> WEDNESDAY	<input type="checkbox"/> FLEXIBLE

PLEASE INDICATE WHEN YOU WOULD LIKE YOUR CHILD TO BEGIN AT LITTLE DOVES:

MONTH:	YEAR:
--------	-------

PLEASE NOTE THIS IS SUBJECT TO AVAILABILITY.

**PRIVACY STATEMENT:** All personal information on your child will be kept securely and remain confidential.

# Contact

Please post or email your completed Application for Admission Form to:

Admissions Manager  
Little Doves  
PO Box 30087  
Albany, Auckland  
[admissions@littledoves.nz](mailto:admissions@littledoves.nz)

For enrolment enquiries, or to arrange a tour of Little Doves,  
please contact our Admissions Manager;

t: +64 9 415 5095  
e: [admissions@littledoves.nz](mailto:admissions@littledoves.nz)

[www.littledoves.nz](http://www.littledoves.nz)